



## Fox Valley Metro Police Department Vacation/House Check Form

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

Will anyone have permission to go on the premises?  Yes  No

If yes who: \_\_\_\_\_

In case of an emergency, whom shall we contact? \_\_\_\_\_

Phone #: \_\_\_\_\_

Will any lights be left on and if so where? \_\_\_\_\_

Does anyone have permission to use the driveway or garage?  Yes  No

If yes please describe: \_\_\_\_\_

Have you notified the Post Office and/or other delivery person(s)?  Yes  No

List any neighbors watching your residence: \_\_\_\_\_

Is your home protected by an alarm system?  Yes  No

If yes please describe: \_\_\_\_\_

**The Fox Valley Metro Police Department performs the vacation/house check as a courtesy. The department assumes no responsibility or liability for your home while performing this service.**

**Please notify the Fox Valley Metro Police Department immediately upon your return by calling 788-7505.**

Signature: \_\_\_\_\_

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FOR DEPARTMENT USE ONLY

Date Request Received: \_\_\_\_\_ Person Receiving the Request: \_\_\_\_\_

Incident Number: \_\_\_\_\_